

SECTION 06-06

Effective Date: July 1, 1996

MEAL PERIODS

Meal Periods consisting of one-half (0.5) hour shall be provided to Administrative Division employees working at least eight (8) consecutive hours per day at which time the employee may leave his/her work place or station for meals and/or personal use. A Meal Period is not provided for employees working less than eight (8) consecutive hours as a daily work schedule. Where provided, Meal Periods are not compensated or compensable time; no employee shall be compelled to work through his/her Meal Period. Employees choosing to work through their Meal Period are considered to have done so voluntarily, and no compensable time (whether compensatory time or overtime) shall be earned for doing so.

Department heads or the County Administrator may establish policies specific to individual departments regarding when Meal Periods may be taken by employees; office closures for Meal Periods; whether meals may be eaten at individual workstations or offices, and other related issues.